

**PINE SPUR HUNT CLUB  
RENTAL FEE / CONTRACT**

This contract and the rental fee of \$35 per hour (this includes set up, event, and clean up) plus damage deposit of \$100 must be submitted in cash, certified check, or cashiers check when event is booked. Minimum rental time is 4 hours.

The \$100.00 damage deposit will be refunded when the key is returned and all rental regulations have been complied with. If all regulations are not followed, the damage deposit will be retained by PSHC. Please read the setting up / cleaning up portion of the rental contract.

## **A certificate of insurance is required.**

and may be obtained though an insurance company of your choosing or from one of the links below:

<https://www.theeventhelper.com/>

<https://www.insureaparty.com/>

<https://www.progressive.com/special-event-insurance/>

<https://www.specialeventinsurance.com/?msclid=5ff5b57d728f18ffee37eb760206f79d>

Some insurance companies will issue a certificate for events such as a family reunion or a wedding reception under your homeowners policy and some will not.

ALCOHOL is prohibited (not allowed) unless the renter has obtained an event liquor license from the Virginia Department of Alcoholic Beverage Control and provides PSHC with a certificate that includes liquor liability insurance.

Banquet license application <https://www.abc.virginia.gov/library/licenses/pdfs/banquet.pdf?la=en>

Absolutely NO KEGS OR ICE TUBS ALLOWED, except in the kitchen on sink.

Decorations may be used in the windows or attached to the window grids. We do not allow any decorations to be attached to the ceilings or walls. Should there be any damage(s) or loss incurred the renter will be liable for any damage or loss in excess of the damage deposit amount and will be billed accordingly for the difference.

SMOKING is prohibited (NOT allowed) in building.

Candles are prohibited (NOT allowed) in building.

Glitter, confetti, tinsel, bird seed, and rice are prohibited (not allowed) and may not be thrown in any area of the property. Sparklers or fireworks of any kind may NOT be discharged on PSHC property. Bubbles are permitted outside the building

The hall (building) must be closed and vacated by 12 midnight and if live entertainment is provided, band or DJ must cease playing at 11:30 PM

Renter shall not charge admission, accept donations, or provide a tip jar for any reason.

Before vacating, the renter is responsible for ensuring that all lights, fans, heat and/or air conditioning is turned off, the kitchen is clean, six (6) tables are set up on the left wall w/8 chairs at each table, chairs are along the wall on the right side of the room and chairs are put back in original order as found, trash is bagged up and carried away by the renter, including trash on the outside of the building and all doors are locked.

Key to be returned the next day to the person whose name is listed below.

Renter name, address and phone number \_\_\_\_\_

PSHC Chairperson / Clubhouse rental \_\_\_\_\_

Any required certificates or permits must be submitted to PSHC at least 72 hours prior to the event.